## **Company Privacy Policy**

Last Updated – 4/4/20

We collect nonpublic personal information about you from the following sources:

- Information we receive from you on applications, tax organizers, worksheets and other documents;
- Information about your transactions with us, our affiliates, or others;
- We do not disclose any nonpublic personal information about our clients or former clients to anyone, except as permitted by law.

We restrict access to nonpublic personal information about you to those members of our firm who need to know that information to provide services to you. We maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard your nonpublic personal information.

We do not collect, nor do we store, your credit card information on our servers.

You may make changes to the information collected by us at any time through written notification to us by e-mail, facsimile, or postal delivery.

Privacy policy changes are posted on this page when made. You may check this page at any time for changes.

If you have any questions about this policy, please do not hesitate to contact us.

## William McConnaughy, CPA

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